

**FORMAT OF APPLICATION FOR SEEKING INFORMATION UNDER THE RIGHT TO  
INFORMATION ACT, 2005.**

TO

THE CENTRAL PUBLIC INFORMATION OFFICER,  
LOK SABHA SECRETARIAT,  
PARLIAMENT HOUSE ANNEXE,  
NEW DELHI-110001.

**PART-I**

1. Name of the Applicant:
  
2. Address for correspondence with PIN number:
  
3. Whether belonging to the Below Poverty Line Category: YES/NO  
(If yes, please attach proof)
  
4. Whether Citizen of India: YES/NO

**PART-II**

5. Information sought: -  
[Specify particulars of information sought.]
  
6. To the best of my knowledge, the information sought above pertains to Lok Sabha Secretariat.

7. Whether the Lok Sabha website [www.loksabha.nic.in](http://www.loksabha.nic.in) has been visited by you?

(If so, whether the information desired by you is not available on the website?) YES/NO.

8. Whether application fee of Rs 10/- is being paid by cash (please enclose copy of receipt) or Money Order or Demand Draft or Banker's Cheque or Postal Order payable in favour of the Drawing and Disbursement Officer, Lok Sabha in accordance with the Lok Sabha Secretariat Right to Information (Regulation of Fees & Cost) Rules 2005? (No fee is required to be paid, if the applicant belongs to the Below Poverty Line Category)

PLACE:

DATE:

(SIGNATURE OF THE APPLICANT)

Telephone Number: