

DIRECTION TO PROVIDE FOR THE FORMATION AND FUNCTION OF UNIVERSITY STUDENTS' COUNCIL.

WHEREAS the Maharashtra Universities, Act No. XXXV of 1994, hereinafter referred as Act has come into force with effect from 22nd July, 1994,

AND

WHEREAS section 40(4) of the said Act provides for the formation and prescribing functions of University Students' Council,

AND

WHEREAS there is no Statute providing for formation and prescribing functions of University Students' Council,

AND

WHEREAS in the absence of Statute and having regard to the need and urgency in the matter Direction No. 6 of 1996 was issued by the Vice-Chancellor of the university on 16-7-1996 in exercise of powers under section 14(8) of the Act,

AND

WHEREAS the Act is amended and under section 40(4) of the Act representation to the additional categories of backward classes is also made mandatory and under the jurisdiction of Nagpur University additional revenue district of Gondia is also established it has become expedient to issue a fresh direction in terms of the amended provisions of the Act in supersession of Direction No. 6 of 1996.

Now, therefore, I, Arun Shankarrao Satputaley, Vice-Chancellor, Nagpur University, Nagpur in exercise of the powers vested in me under section 14(8) of the Act do hereby issue the following Direction in relation to formation and prescribing functioning of the University Students' Council as under :-

This direction may be called as Direction prescribing, 'procedure for the formation and functions of University Students' Council.

This Direction shall come into force from the date of its issuance.

1. In this Direction, unless the context otherwise requires -

- i) "Act" means Maharashtra Universities' Act, 1994.
- ii) "University Students' Council" means a Students' Council constituted as per the section 40(4) of the Act.
- iii) "University Departments' Students' Council" and "Students' Council for each Institution, Conducted/Affiliated College" means a Students' Council constituted as per section 40(2)(a) and 40(2)(b) of the Act.
- iv) "Department" means, a Department established and maintained by the university.
- v) "Conducted College" means a College maintained and managed by the university.
- vi) "Institution" means an Institute established and maintained by the university.
- vii) "Affiliated College" means a College which has been granted affiliation by the university.

2. The formation of the University Students' Council shall be in accordance with the provisions of section 40(4) of the Act. It shall be as follows :

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|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------|
| 1) | Vice-Chancellor | - | Chairman |
| 2) | Pro-Vice-Chancellor | - | Vice-Chairman |
| 3) | Director of Students' Welfare | - | Member |
| 4) | Registrar | - | Member |
| 5) | 15 Persons nominated through selection/nomination from amongst the Secretaries of the University Departments Students' Council and Students' Council of each Institution, Conducted College and Affiliated College elected as per section 40(3) of the Act. | | |

I) Provided that while selecting/nominating the persons from amongst the Secretaries on the University Students' Council, atleast one seat each shall be reserved for Students belonging to :

- (a) Scheduled Caste
- (b) Scheduled Tribe
- (c) Denotified Tribes (Vimukta Jatis)
- (d) Nomadic Tribes
- (e) Other Backward Class
- (f) One seat for woman student

Provided that while nominating the students against the reserved seats mentioned above as far as possible the student shall be selected/nominated giving representation to Nagpur city and various districts under the jurisdiction of the university.

II) Provided further that if the student representative belonging to any of the above mentioned categories is not available, the said vacancy will be filled in by nomination from amongst the student representative representing the activities namely, i) Sports, ii) NSS & AE, iii) NCC, iv) Cultural activities. In the event of such nomination following criteria would be observed.

- (a) For nominating the person under the head (I) 'Sport', a student shall have represented the university in the previous year or years, in one or more of the competition or tournaments or meet conducted by the Inter-University Sports Board of India. He shall produce a certificate to that effect from the competent authority.
- (b) For nominating the person under the head (ii) 'National Service Scheme and Adult Education' a student shall be a member of the N.S.S. for atleast two academic years having attended atleast one Inter-collegiate Camp. He shall produce a certificate to that effect from the competent authority.
- (c) For nominating the person under the head (iii) 'National Cadet Corps.' a student shall be a member of the N.C.C. for atleast two academic years and he shall have passed atleast "B" certificate examination or its equivalent. He shall produce a certificate to that effect from the competent authority.
- (d) For nominating under the head (iv) 'Cultural Activities' a student shall have shown proficiency in an Inter-Collegiate competition conducted by the Government or by the university in one or more of the following activities :-
Debate, Elocution, Drama, Dance, Music, etc. He shall produce a certificate to that effect from the competent authority.

Provided further that while selecting the persons to represent the above mentioned activities, the students shall be selected giving the representation to Nagpur City and

- III) Provided further that while nominating the persons on the University Students' Council, one seat shall be reserved for the Secretaries representing the University Departments Students' Council, Students' Council for Institution/s maintained by the university and conducted college/s of the university. One Secretary shall be nominated by the Vice-Chancellor from amongst the secretaries of the University Departments Students' Council, and Students' Council's of Institution/s and conducted college/s of the university.
- IV) Provided further that remaining Eight seats shall be distributed districtwise and their distribution shall be as follows :

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|-----|--------------------------------------------|---|---------|
| (1) | Nagpur district (excluding city of Nagpur) | - | 1 seat |
| (2) | City of Nagpur | - | 2 seats |
| (3) | Wardha district | - | 1 seat |
| (4) | Bhandara district | - | 1 seat |
| (5) | Chandrapur district | - | 1 seat |
| (6) | Gadchiroli district | - | 1 seat |
| (7) | Gondia district | - | 1 seat |

Provided further that for selecting/nominating the Secretaries giving representation to Nagpur City and the various districts, under the jurisdiction of the university as mentioned above, the colleges shall be arranged, for purposes of selection/nomination, into seven groups, namely - "A", "B", "C", "D", "E", "F", "G" in the following manner :

- (a) Affiliated Colleges in a district or city of Nagpur will be serially arranged according to the year of their establishment, the oldest college coming at the head of the list and other colleges following it according to their years of establishment, until the list ends with the college established last. If two or more colleges are established in the same year, their names shall be arranged alphabetically in that year.
- (b) Affiliated colleges in city of Nagpur shall come in group "A" while the colleges in Nagpur district (excluding city of Nagpur) shall represent "B" group and colleges in -
 Wardha District shall represent "C" group;
 Bhandara District shall represent "D" group;
 Chandrapur District shall represent "E" group;
 Gadchiroli District shall represent "F" group and
 Gondia District shall represent "G" group.
- (c) The affiliated colleges, if any, that may come into existence in a district hereafter shall be added at the end of the respective group/s and so on.
- (d) Provided that the Vice-Chancellor shall select/nominate the Secretaries on the Students' Council of affiliated colleges appearing at serial number one and two from group "A" and that appearing at serial number One from Group "B", "C", "D", "E" and "F", "G" respectively for the first time. The Secretaries of the University Students Councils of the colleges at serial number "three" and "four" from group "A" and that at serial number 'two' from groups "B", "C", "D", "E", and "F", "G" respectively shall succeed at the next year and so on. This procedure of selection/nomination of Secretaries of the college by cyclical rotation shall continue till the list of colleges under the group is completed.

3.

- (a) A committee consisting of :

| | | | |
|-----|---------------------------------------|---|----------|
| (a) | The Pro-Vice-Chancellor | - | Chairman |
| (b) | Two members of the Management Council | - | member |
| (c) | Commanding Officer of either Gr. 'A' | - | member |
| (d) | N.S.S. Co-ordinator | | |

will be constituted by Vice-Chancellor every year.

- (b) The Director of Students' Welfare will convene the meeting of the committee within 3 days after receiving the names of duly elected Secretaries of the Students' Council from the respective Principals/Deans/Directors of the colleges affiliated to the university and also from Principals of conducted colleges and Institution/s maintained by the University Departments' Students' Council for scrutinising and for analysing the information contained therein in the light of the performance in academic – N.C.C./N.S.S. – Adult Education Programmes, Sports, Cultural activities and such other extra co-curricular activities.

Provided further that the committee will ensure that while recommending selections/nominations to University Students' Council under section 2(5) (II) of the Direction, same are equitably distributed, and no activity remains consistently unrepresented.

- (c) In case there are more than one applications for nomination/selection under section 2(5)(I) mentioned above, the committee upon scrutiny of the same shall recommend one person for the respective nomination.

4. The Director of Students' Welfare will issue a notification regarding the formation of the University Students' Council on or before 31st August, every year.
5. The Director of Students' Welfare will issue a notice for the first meeting of the University Students' Council within three days from the date of notification issued by the Director of Students' Welfare regarding its formation.

The first meeting of the Students' Council shall be held on 10th day from the date of the notification and if 10th day is a holiday then on the next working day, after the 10th day.

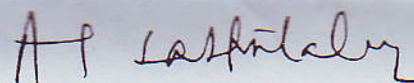
Provided that in a very exceptional case, for good or satisfactory reasons, the Vice-Chancellor may permit to hold the first meeting of the University Students' Council on some other day, such other day being not later than two days therefrom.

- 6) The President and the Secretary of the University Students' Council shall be elected by students members from amongst themselves in its first meeting.
- 7) The Director of Students' Welfare shall act as the Returning Officer for conducting the election of the President and the Secretary of the University Students' Council.
- 8) In the first meeting of the University Students' Council, the Director of Students' Welfare/Returning Officer shall call for the nominations for the election of the President and the Secretary of the University Students' Council. The names shall be proposed and seconded in writing by the student members present at the meeting and shall be signed by the candidate giving his consent to the nomination. Every nomination paper shall also be dated.
- 9) The Director of Students' Welfare shall scrutinise the nomination papers and shall announce the list of validly nominated candidates contesting the election for the post of President and Secretary of the University Students' Council.
- 10) If the name of only one person is proposed for President/Secretary respectively, the Vice-Chancellor as Chairman of University Students' Council shall declare such person/s elected as President/Secretary.
- 11) If more names than one are proposed for the post of President or Secretary, the Returning Officer shall distribute ballot papers to all the student members present at the meeting and request them to record their preferences against names recorded on the ballot papers.

- 12) Every student member shall be entitled to record preference against the names of all or any of the candidates for whom he wishes to vote, however, not more than one preference shall be written against any one name.
- 13) After all the ballot papers are collected by the Returning Officer, the counting of votes shall be done in accordance with the provisions contained in the statute 39 i.e. procedure for Election to be held by ballot according to the system of proportional representation by means of single transferable vote.
- 14) The result of the Election shall be declared by the returning officer.
- 15) Every meeting of the University Students' Council shall be presided over by the Vice-Chancellor. In the absence of the Vice-Chancellor, the meeting shall be presided over by the Pro-Vice-Chancellor and in the event of his absence then by the Director of Students' Welfare.
- 16) One third of the members of the Council shall constitute the quorum for the meeting.
- 17) The Council shall meet atleast once in every three months.
- 18) The term of office of the President and the Secretary shall begin from the date of his nomination by the Vice-Chancellor/Principal/Dean/Director, on the respective Students' Council and shall extend upto the last date of said academic year, unless they have in the meantime incurred any of the disqualifications specified by or under the Act.
- 19) The functions of the Students' Council shall be as follows :
 - (i) to organise, supervise and co-ordinate the activities of the different students' associations, societies and such other organizations such as Dance and Music Society; Debate and Elocution Society etc., formation and functioning of which shall be as decided in the meeting of the respective Students' Councils as per the requirement of the respective activity and as approved by the appropriate authorities/officials/officers.
 - (ii) to recommend to the appropriate authorities/officials/officers, the financial allocation to be made for the activities to be undertaken under the relevant budgetary head.
 - (iii) to allocate funds for the different activities of the Students' associations, Societies and other organisations, as sanctioned by the appropriate authorities/officials/officers.
 - (iv) to submit an annual report of its work, together with a statement of its accounts to the appropriate authorities/officials/officers on or before 30th March of the year.
 - (v) to make recommendations to the appropriate authorities/officials/officers in respect of any matter affecting the corporate life or welfare of the students.

- (vii) To make recommendations to the appropriate authorities/officials/officers for settling the grievances of the students.

Direction No. 6 of 1996 issued on 16-7-1996 is hereby repealed from the date of the issuance of this Direction.



(A.S. Satputaley)
Vice-Chancellor

Date : 5th August, 2003.

