

**THE CONSTITUTION OF THE KARNATAK
UNIVERSITY POST GRADUATE GYMKHANA
DHARWAD-580003.**

1. The name of the Gymkhana shall be:
 - i) KARNATAK UNIVERSITY POST GRADUATE GYMKHANA.
 - ii) The Gymkhana shall have an emblem.

2.
 - i) In what follows the Gymkhana shall mean the Karnatak University Gymkhana.
 - ii) "Member" shall mean the member of the Gymkhana
 - iii) "Teaching Staff" shall mean and include all Professors, Readers, Lecturers, of the Post-Graduate Departments and the institutions which are under the direct control of the Karnatak University, Dharwad.
 - iv) "He" shall include "She"

3. **AIMS AND OBJECTIVES**
 - i) To provide amenities for sports and games to the members.
 - ii) To promote and organize cultural and social function.
 - iii) To encourage extra-curricular activities which foster the physical and intellectual welfare of the members.
 - iv) To do all such acts and things as are conducive to the development of a sense of civic and social service among its members.
 - v) To organize Inter-collegiate and Inter University sports and cultural activities and to raise funds for the purpose.

4. **MEMBERSHIP**
 - i) All students, including research students, who are undergoing instruction/doing research at the Post-Graduate departments of institutions directly under the

- ii. President, P.G.Gymkhana, K.U.Dharwad - (Convener)
 - iii. Director, Students Welfare, K.U.Dharwad - Member
 - iv. Director, Physical Education, K.U.Dharwad - Member
 - v. One member of Syndicate nominated by the Vice-Chancellor to act as - Chairman
- b) *The President of the P.G.Gymkhana shall get the approval of the list of Selection Committee members directly from the Vice-Chancellor, as indicated in (a), and communicate to the selection committee members directly for further action in the matter.*
- c) The President, P.G. Gymkhana shall call for on a date set for, the details regarding previous participation/performance in the Sports, Cultural, and Social activities for a representation who intends to be considered for General Secretary, Secretary or Lady Secretaries from amongst the *Gymkhana* Representatives. The representing candidate shall submit in writing the details in respect of his/her claim and submit documentary evidences in support of the participation/performance in previous years, *through the Chairman of the Department. The Chairman of the Department shall verify the documents, etc. and only if the student is eligible, the application shall be forwarded by him.*
- d) All such claims as mentioned in (b) above shall be submitted by the President, P.G. Gymkhana to the Selection Committee as mentioned in (a) above. The candidates intended to be considered shall be called for an interview by the Selection Committee.
- The Selection Committee shall conduct an interview of such candidates and examine the merit, achievements, aptitude, temperament, ability and any other matters deem fit for the position one is seeking and select the candidate(s) for the various positions of the Managing Committee as mentioned in clause (7) above.
- The decision of the Selection Committee shall be final and cannot be questioned.

9. SELECTION OF GYMKHANA CLASS REPRESENTATIVES

Each class of the Post-Graduate Departments or Institutes shall be represented in the Post-Graduate Gymkhana by one selected *Gymkhana* Representative. The selection of the *Gymkhana* representative from each P.G.Department/Institute shall be as follows:

The President, Post-Graduate Gymkhana shall notify the selection of *Gymkhana* Representative from each of the Post Graduate Department/Institute.

Soon after the notification, the Chairman of the P.G.Department or Director of the concerned Institute shall constitute a committee for selection of *Gymkhana* representative as follows:

- (a) Chairman of the P.G.Department or - Chairman
Director of the Institute.
- (b) Senior most teacher in the concerned - Member
P.G. Department or Institute
- (c) Chairman of the Departmental Association, - Member
and if no association exists one more senior
teacher from the concerned P.G.Dept./Institute.

The Chairman of the Department/Director of the Institute shall call for representation by any students of the Department for consideration of selection as *Gymkhana* representative enclosing the details of his participation/performance in the filed of Sports, Cultural, Social activities. The Committee as constituted above shall examine the merits of such representations and as well as the candidates with highest number of marks in the previous examination (even though such student has not made any representations) and select a student as *Gymkhana* representatives and send such names to the President P.G. Gymkhana. *Merit - curricular/ extracurricular - of the candidate/shall be strictly considered. This is a selection by the committee and not election by the students. Only the names of the first top three students, in the class, in the order of merit, shall be considered in that order. In case none among these three students wants to become*

Gymkhana Representatives, no names of the student from that class shall be sent to the P.G. Gymkhana. For any violation in selecting the candidates as stated above, the above committee (Chairman and Staff of the Department as mentioned above) shall be held responsible.

10. ELIGIBILITY FOR SELECTION AS GYMKHANA REPRESENTATIVES:

The students enrolled in the Department as full time regular students in a particular P.G. Department and are up to the age of 24-25 years as on the date of admission, and for research students the maximum age limit would be 28 years (Syndicate Resolution No.37, dated:04-6-2007), such candidates as mentioned (age), are eligible for consideration of selection as Gymkhana Representatives. Only students studying for P.G. Degree are eligible to become secretaries of the P.G. Gymkhana. No Diploma or Certificate course students can become secretaries. There shall be one Gymkhana Representative for each class, i.e. previous and final. For this purpose a Research student who has registered in that academic year is considered as belonging to the final class. If there are any Course of three years duration there shall be a Gymkhana Representative for each year.

No student shall be selected as Gymkhana Representative or as any Secretary of the P.G. Gymkhana for more than one year term.

11. The Post-Graduate Gymkhana shall comprise the Departments mentioned below and such other Departments as may be created from time to time by the Managing Committee with the previous approval of the President.

- i) Cricket
- ii) Football, Volley-ball and Basket ball
- iii) Hockey, Kabaddi and other Indian Games
- iv) Tennis
- v) Badminton

- vi) Common Room, Table tennis, Chess, Carrom, Draft and Parlous Games.
- vii) Athletics
- viii) Dramatics, Debates, Elocution and Symposia etc.
- ix) Social Service and Music.
- x) Welfare of Lady students.

12. METHOD OF FILLING VACANCIES:

No member of the Managing Committee shall remain absent from the meetings without prior intimation to the President. A student office bearer of the Gymkhana who is absent from the University for more than a month during a term shall vacate his office unless his absence is condoned by the President. In the event of the temporary absence, the President, may nominate any other selected member mentioned in 9 to act as a substitute. In the event of the vacancy caused by the resignation or absence of the office bearer, the Managing Committee shall appoint another in consultation with the President.

13. DEPARTMENTS

For each of the Departments as stated in 11 above, there may be a Sub-Committee constituted as follows:

- i) Chairmen-One of the Vice Presidents.
- ii) One Member-One Gymkhana Representative
- iii) Captain of the Team
- iv) Secretary of the concerned Department (11 above)

14. THE PRESIDENT

i) The President and Vice-Presidents shall be jointly and severally responsible for general well-being of the Gymkhana. The President shall preside over all the meetings of the Managing Committee. He shall have the power to withhold his assent to any resolution of the House of Representatives, or the Managing Committee and if he deems fit, he may refer back to the body concerned with his comments thereon. The

stock Register, issue of sports and receipt of sports materials and other work connected with the purchase and disposal of his departmental materials. The records shall be maintained with the help of the Gymkhana Clerk/Sports Officer.

- i) He shall discharge his duties and responsibilities under the guidance of the General Secretary and the Vice-President concerned.

He shall be responsible for maintaining order and discipline in his department.

18. LADY SECRETARIES

One lady secretary shall look after the Welfare of the lady members of the Gymkhana, and the second shall be associated with the activities of the various Gymkhana Departments.

19. SPECIAL PROVISIONS REGARDING MEETINGS

- i) There shall be clear 14 days of notice for convening the meeting of the House of Representatives.
- ii) One third of the total members of the House of Representatives shall constitute the quorum.
- iii) If there is no quorum at any meeting, the meeting be adjourned for half an hour and reconvened after half an hour and no quorum is required at such adjourned meeting.
- iv) If amendments are to be made to the constitution of P.G. Gymkhana the House of Representatives can recommend the same to the University through the Managing Committee and the decision of the Syndicate of the University shall be final in this regard.
- v) For the meeting of the Managing Committee seven days clear notice is required. However in an emergency, a meeting can be called at a notice of one day subject to the approval of President, P.G. Gymkhana.

Quorum for the meeting of the Managing Committee shall be two thirds of the total members. If no quorum is available at a meeting, the meeting is to be adjourned for half an hour and reconvened. At such reconvened meeting no quorum is required.

20. SPECIAL PROVISIONS

- i) The Presiding authority, the President or the Vice-President shall have a casting vote in addition to his vote as member of the Managing Committee.
- ii) The Presiding authority shall have power to adjourn the meeting of the managing Committee and the meeting of the *Gymkhana* Representatives and Sub-Committees and to disallow any question or motion brought or proposal to be brought before it.
- iii) The secretary shall preside over all the meetings of the Sub-Committee of the departments of which he is in-charge.
- iv) The Secretary shall guide the sub-committee of the department, to plan its activities.
- v) No Secretary shall exceed the budget allotted to the Department by the Managing Committee. In case he requires an extra grant, he shall first apply for the same to the President who shall direct the General Secretary to put it before the Managing Committee. Unless supplementary grants are so voted no extra expenditure shall be incurred.
- vi) The activities of the departments shall be wound up ordinarily by the end of February every year. By the 15th of March the Secretary shall submit reports and accounts of his department to the Vice-President in-charge of accounts.
- vii) For each department, there shall be Selection Committee to select the representatives of the team and the Selection Committee shall consist of the Vice-

President, the Secretary and a staff member or the Sports Director (Director of Physical Education) or his nominee appointed by the Managing Committee for this purpose. The Committee will also select the captain of the team.

- viii) For every match, the players shall be selected by the Vice-President, the Secretary and the Captain from among those who are selected.

21. BUDGET AND ACCOUNTS

- i) The Financial year of the Gymkhana shall be from 1st July to 30th June.
- ii) At the first meeting of the Managing Committee the General Secretary shall present a statement of expenditure for the past year, amount in hand, amount of Reserve Fund and estimated receipts and budget estimates during the current year.
- iii) An amount equal to not less than 5% of the Annual Receipts shall be set apart towards the Reserve Fund and not less than 5% towards Depreciation Fund.
- iv) No sum shall be drawn from the Reserve Fund and the Depreciation Fund except with the sanction of the President. The Depreciation fund can only be used for making improvements and additions to the Gymkhana property of a permanent nature.
- v) From the commencement of first term up to the sanctioning of the budget for the current year, the President shall have the power to spend money for the management of the Gymkhana and the amount so spent shall be included in the budget presented to the Managing Committee.
- vi) The General Secretary shall present the budget based upon the allotments and the suggestions made during previous years.

- vii) The same President, Vice-Presidents shall be in power and shall be responsible for the day to day activities of the Gymkhana until another team of officials has been appointed by the Karnatak University, Vice-Chancellor.

- viii) All amounts collected in the form of Gymkhana fees and tournament and sports entry fees shall be deposited in the Gymkhana account maintained in the Bank.
- ix) The President or the Vice-President in-charge of the accounts shall operate the current accounts of the Gymkhana. All other accounts shall be operated by the President.
- x) Payments exceeding Rs.200/- shall be drawn by cheque in favour of the dealers directly except under extraordinary circumstances.
- xi) The Vice-President is entitled to keep with him an amount not exceeding Rs.2,000/- for contingencies or other purposes and the departmental Secretaries are entitled to keep with them an amount exceeding Rs.200/- each for contingency or other purposes. Proper accounts shall be maintained by the Vice-President and the Secretaries.
- xii) Bills shall be paid after they are passed for payment by the Vice-President concerned.
- xiii) The accounts of Gymkhana shall be audited annually by a firm of Chartered Accounts approved by the Managing Committee.

22. AWARD OF COLOURS

- i) The right to wear colours shall be granted to all the members of a team which represents the Gymkhana in Inter-Collegiate and other tournaments.
- ii) No new colours shall be awarded to members, who represent the Gymkhana for second or subsequent years. In such cases, old colours shall be given new dates only.